

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
AUGUST 18, 2016 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday August 18, 2016 @ 7:00 p.m.

**PRESENT:** Kel Tetz                      Mayor  
                  Dennis Steil                Councillor  
                  Amanda Howell            Chief Administrative Officer

**CALL TO ORDER:**

Mayor Tetz called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 993/16**

Moved by Councillor Steil to adopt the agenda with the following additions:

6.1 Municipal Planning Commission Bylaw #498-16

9.5 Strathcona County – Revised Dispatch Contract

**CARRIED**

**MINUTES:**

**Motion 994/16**

Moved by Councillor Steil that Heisler Village Council adopt the July 13, 2016 regular council meeting minutes as presented.

**CARRIED**

**DELEGATIONS:**

**Wayne Badry at 7:05 p.m.**

Council welcomed Wayne Badry to the meeting at 7:05 p.m. Wayne attended the meeting to discuss the condition of the ditches in the front and back of his property. He informed council of his concerns with regards to safety when mowing the grass as the soil slope of the front ditches has settled from the 2014 sewer project. He also requested an update regarding the ditch at the back of the property as it water has remained in the ditch all season.

**Motion 995/16**

Moved by Councillor Steil that Heisler Village Council accept the delegation of Wayne Badry for information.

**CARRIED**

**PUBLIC HEARING:**        NONE

**BYLAWS:**

**Bylaw #498-16 Village of Heisler Municipal Planning Commission Bylaw**

**Motion 996/16**

Moved by Mayor Tetz that Heisler Village Council table bylaw #498-16, Village of Heisler Municipal Planning Commission Bylaw, until the next council meeting.

**CARRIED**

**POLICIES:**

**#1208 Service Agreement**

**#1210 Complaint Forms**

**#1211 Land Sale Agreement for Lots Requiring Development**

**#1212 Purchase Lots from Rate Payers**

**#1213 Computer Backup**

**Motion 997/16**

Moved by Councillor Steil that Heisler Village Council approves Policies #1208 Service Agreement, #1210 Complaint Forms, #1211 Land Sale Agreement for Lots Requiring Development, #1212 Purchase Lots from Rate Payers, #1213 Computer Backup.

**CARRIED**

**OLD BUSINESS:**

**Flagstaff Intermunicipal Partnership (FIP)- Regional Governance Project – Correspondence**

- a) Alberta Municipal Sustainability Strategy – Self-Assessment Questionnaire

**Motion 998/16**

Moved by Mayor Tetz that Heisler Village Council accept the Flagstaff Intermunicipal Partnership, Regional Governance Project correspondence as information and instruct the CAO to include the titles of the letters or memos in the meeting minutes.

**CARRIED**

**NEW BUSINESS:**

**Councillor Member Resignation – Stephen Bernard & By-election Date**

**Motion 999/16**

Moved by Councillor Steil that Heisler Village Council accept the July 18, 2016 resignation of Village of Heisler council member, Stephen Bernard as information, and set the 2016 by-election date for September 28, 2016.

**CARRIED**

**Request from For Land Sake Environmental Inc.**

**Motion 1000/16**

Moved by Mayor Tetz that Heisler Village Council conditionally approve the request from For Land Sake Environmental Inc. to discharge treated groundwater from the Pinnacle Welding location (Lots 1&2, Block 3, Plan 1810BQ) into the Village of Heisler Sanitary Sewer System at an initial rate of 13,000 litres per week; eventually dropping to 6,500 litres per week, for a temporary and specified period of time. Council will grant permission to discharge only if the Village of Heisler receives favorable results from water sample tests, collected by For Land

Sake Environmental Inc. at the said location, that prove the treated groundwater is no longer contaminated; the test results must be presented to the village in layman's terms. Heisler Public Works must be contacted for prior approval of the date and rate of discharge each time discharge is required. For 2016, permission will be granted until freeze-up or until October 31, 2016. Permission must be requested and granted again prior to start-up in spring 2017. In addition, any added expense caused by this project, which may include but is not limited to, hiring a vac truck for elimination of a high level alarm, etc. will be the responsibility of, and be invoiced to For Land Sake Environmental Inc. The Village of Heisler reserves the right to revoke this conditional approval at any time.

**CARRIED**

**Rescind Motion #331/14**

**Motion 001/16**

Moved by Councillor Steil that Heisler Village Council rescind motion #331/14 "Moved by Councillor Bernard that Heisler Village Council instruct the CAO to purchase two "bump" signs. Councillor Bernard volunteered to dig a small swale, free of charge across Manning Avenue and Stewart Street to deal with drainage issues". Council instead instructs the CAO to obtain quotes for professional construction of two drainage swales at the said locations.

**CARRIED**

**Flagstaff Family & Community Services – Request for Support**

**Motion 002/16**

Moved by Councillor Steil that Heisler Village Council approves the additional support request from Flagstaff Family & Community Services for future funding of the Skills Link Program. The support letters will be submitted with their funding application to Employment and Social Development Canada.

**CARRIED**

**Strathcona County – Revised Dispatch Services Contract**

**Motion 003/16**

Moved by Mayor Tetz that Heisler Village Council accept as presented, and sign the revised Dispatch Services contract with Strathcona County.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Tetz's written report- None

Mayor Tetz's verbal report- None

Councillor Steil's written report- None

Councillor Steil's verbal report – Coal Phase-Out meeting in Stettler – July 19/16

Public Works written operating report – July 11- Aug 10/16

Bylaw Enforcement written report – July 2016

Director of Emergency Management written report – 2016/17 EMPP Grant Information

**Motion 004/16**

Moved by Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 005/16**

Moved by Mayor Tetz that Heisler Village Council accept the CAO action list and written report from the July 13, 2016 regular council meeting as presented.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 006/16**

Moved by Councillor Steil that Heisler Village Council accept the cheque register #20113122-#20113157 for July 1-31, 2016 in the amount of **\$53,545.24** as presented.

**CARRIED**

**Cheque Register**

**Motion 007/16**

Moved by Mayor Tetz that Heisler Village Council accept the cheque register #20113158-#20113174 for August 1-15, 2016 in the amount of **\$41,101.45** as presented.

**Petty Cash Expenses**

**Motion 008/16**

Moved by Councillor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses for August, 2016 in the amount of **\$25.15**.

**CARRIED**

**July Financial Statement**

**Motion 009/16**

Moved by Mayor Tetz that Heisler Village Council accept the balance shown on the July 2016 Financial Statement as presented.

**CARRIED**

**Acceptance of John Deere Tractor and Implements Purchase Information**

**Motion 010/16**

Moved by Mayor Tetz that Heisler Village Council accepts the purchase information for the purchase of a used John Deere 1025R Sub-Compact Utility Tractor, a Tektite 1025R Cab, a 2014 Frontier RC2048 Lift-Type Rotary Cutter, a John Deere 45Gal 3Pt. Sprayer, a John Deere 52 in. Quick-Hitch Rotary Broom, a John Deere 54 in. Quick Hitch Front Blade, two, walk-behind Husqvarna weed eaters and a quick hitch attachment for the front blade/broom for a total of **\$27,500 including GST** from James Robertson of 1551677 Alberta Ltd. of Daysland, Alberta.

**CARRIED**

## **Tenders – Offices Janitorial Services RFP**

### **Motion 011/16**

Moved by Mayor Tetz that Heisler Village Council will accept a tender from Pinoy's Cleaning and Janitorial Services at **\$22.00** per hour for 2.5 hours per week, plus 1 hour travel time at \$22.00 per hour. Any additional cleaning hours required for semi-annual and annual requirements must be approved by administration prior to completing the work.

**CARRIED**

## **CORRESPONDENCE:**

- 13.1 RMS SCM Risk Management Services Inc. Custom Services -Valuations buildings and critical infrastructure
- 13.2 Alberta Municipal Solar Program
- 13.3 MRF Geosystems: GIS Information
- 13.4 Heisler Municipal Library Board – Parkland Regional Library Board member
- 13.5 Legislative Assembly of Alberta – Feedback Request – Bill 21, Modernized Municipal Government Act
- 13.6 Land Stewardship Centre – 2015/16 Annual Report Card
- 13.7 FRIAA – Firesmart Funding Opportunity
- 13.8 Building Community Resilience Through Asset Management – Handbook & Toolkit for Alberta Municipalities
- 13.9 Flagstaff Celebrates Success 2016
- 13.10 Town of Daysland – Subdivision & Development Appeal Board Member Appointments
- 13.11 Town of Daysland – Intermunicipal Assessment Review Board Member Appointments
- 13.12 Town of Hardisty – Amendments to the Flagstaff Regional Subdivision & Development Appeal Board Agreement & Appointment of (2) members to the board
- 13.13 Town of Hardisty – Amendments to the Flagstaff Intermunicipal Assessment Review Board Agreement Bylaw 1220/16 Inter-Municipal Assessment Review Board Bylaw
- 13.14 Town of Sedgewick – Amended Intermunicipal Assessment Review Board Agreement
- 13.15 Town of Daysland – Community Resource Officer Project
- 13.16 Town of Hardisty – Community Resource Officer Project

### **Motion 012/16**

Moved by Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.16 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

**CARRIED**

## **IN CAMERA**

### **Motion 013/16**

Moved by Mayor Tetz to go In Camera to discuss legal, complaint, and land items at 9:13 p.m.

**CARRIED**

**OUT OF CAMERA**

**Motion 014/16**

Moved by Mayor Tetz to go Out of Camera at 10:09 p.m.

**CARRIED**

**Legal Item**

**Motion 015/16**

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to contact an attorney to inquire about any potential liability should the village take possession of the property that did not sell at the 2016 Tax Sale Auction, located at Mer 4, Rge 16, Twp 42, Qtr NW, LINC Number 0016116931. If there are no major liabilities, then council instructs the CAO to begin the process of transferring the title of the property to the name of the village. In addition, pursuant to the MGA section 553(1)(f), council instructs the CAO to transfer the to-date expenses related to the tax recovery process to the tax roll of the said property in the amount of **\$306.00**.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

September 21, 2016 at 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 10:22 p.m.

**X**

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Kel Tetz  
Mayor

**X**

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Amanda Howell  
CAO